

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Unapproved Minutes
March 7, 2016
General Brown Room / Jr.-Sr. High School

REGULAR MEETING

The meeting was called to order at 5:15 p.m. by President West, followed by the Pledge of Allegiance.

Members Present: Jeffrey West, President; Daniel Dupee II, Vice President; Sandra Young Klindt; Brien Spooner; Jamie Lee, Cathy Pitkin; and Michael Ward

Others Present: Cammy J. Morrison, Superintendent of Schools; Lisa K. Smith, Executive Director of Administrative Services; Gary Grimm, Transportation Supervisor/Operations Manager; Kathaleen Beattie, Director of Student Services; Babette Valentine, Curriculum Coordinator; Tina Lane, Jr.-Sr. High School Principal; Joseph O'Donnell, District Administrator for Discipline and Athletics; Hope Ann LoPresti, Brownville Glen Park Elementary Principal; David Ramie, Dexter Elementary Principal; Debra Bennett, District Clerk; Staff Member and Students

- A NYSSBA Board Excellence Award certificate was awarded to Board of Education Member, Sandra Young Klindt, for her participation in leadership development opportunities totaling 150 points for 2016.
- 5:15 p.m. - Student Presentation by representatives of the *General Brown National Honor Society* - Mr. Nicholas Nortz, Ms. Haley Saiff and Mrs. Carrie LaSage (Advisor) shared a PowerPoint presentation with the Board of Education.

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Michael Ward, and seconded by Sandra Klindt - Motion is approved 7-0.

1. Approval of Minutes as listed:
 - February 8, 2016 - Regular Meeting
2. Approval of Buildings and Grounds requests as listed:
 - JSJS track - May 15, 2016 from 8:00 a.m. to 1:00 p.m. - Lilly's Voice Fun Run for Apraxia - \$20 per entrant
 - DEX cafeteria - March 22 and 23, 2016 from 6:00 to 8:00 p.m. - Dexter Citizens' Committee - Dexter baseball/softball sign-up
3. Conferences and Workshops as listed:
 - Hope Ann LoPresti - Grade 3 CKLA Roundtable - JLBOCES - February 26, 2016
 - David Ramie - Grade 3 CKLA Roundtable - JLBOCES - February 26, 2016
 - David Ramie - Scheduling Configurations and Flexibility - JLBOCES - February 29, 2016
 - Kelly Cantwell - Elementary Make and Take - JLBOCES - March 4, 2016
 - Jillian Goodrich - Elementary Make and Take - JLBOCES - March 4, 2016
 - Erin Heller - Elementary Make and Take - JLBOCES - March 4, 2016
 - Tricia Nortz - Elementary Make and Take - JLBOCES - March 4, 2016
 - Hope Ann LoPresti - Data Warehouse - JLBOCES - March 9, 2016
 - David Ramie - Data Warehouse - JLBOCES - March 9, 2016
 - Leann Hill - Explicit Instruction Strategies to All Learners - JLBOCES - March 10, 2016
 - Carrie LaSage - Administrative Breakfast & Inquiry, Info. and Academic Success - Hilton Garden Inn - March 11, 2016
 - Renee Powlin - Administrator's Breakfast & Inquiry, Info. and Academic Success - Hilton Garden Inn - March 11, 2016
 - Joseph O'Donnell - NYS Athletic Administrators Association Meeting - Saratoga, NY - March 16, 17, and 18, 2016
 - Stephanie Karandy - World Language Assess. Writing (AM) and Scoring Training (PM) - JLBOCES - March 17, 2016
 - Amy O'Riley - World Language Assess. Writing (AM) and Scoring Training (PM) - JLBOCES - March 17, 2016
 - Jannell Pickeral - World Language Assess. Writing (AM) and Scoring Training (PM) - JLBOCES - March 17, 2016
 - Hannah Cottrell - Family, Career, Community Leaders of America - Owego, NY - March 30, 2016
 - Renee Powlin - OPALS User Group - JLBOCES - March 31, 2016
 - Heather Devine - Elementary Make and Take - JLBOCES - March 4, 2016
 - Michael Parobeck - Secondary (AM) and Elementary (PM) Scheduling in SchoolTool - March 28, 2016
 - Joseph O'Donnell - Section 3 AD Meeting - Canastota, NY - March 31, 2016
 - Carrie LaSage - Library Automation Service-OPALS User Group - JLBOCES - March 31, 2016
 - Daniel Mincer - CEEP Alternative Energy Workshop - JLBOCES - April 8, 2016
4. Financial Reports as listed for January 2016:
 - Appropriation Report - All Funds
 - Revenue Report - All Funds
 - Treasurer's Cash Reports

- Claims Auditor Monthly Reports
- General Fund Warrant “A”
- Federal Fund Warrant “B”
- Food Service Warrant “C”
- Trust & Agency Warrant “T”
- Extra-Curricular Activity Fund

REGULAR AGENDA

Other Discussion and Action

1. Public Comments - No requests at this time.
2. Ongoing Agenda Items:
 - Academic Update:
 - ❖ Benchmark #3 Data: Ms. Lane / Mrs. LoPresti / Mr. Ramie
 - Policy Review:
 - ❖ None at this time
3. Board Information - Invitation from JLSBA for the *National Honor Society Recognition Program*, to be held at the WHS Auditorium on March 23, 2016.
4. Board Information - Invitation for the JLBOCES *Annual Dinner Meeting / Budget Presentation* to be held at the Howard G. Sackett Technical Center, Glenfield, NY on April 13, 2016. A tour of the HGS Technical Center will begin at 5:00 p.m. with the dinner to begin at 6:00 p.m. The presentation of the 2016-2017 proposed BOCES administrative budget will begin at 7:15 p.m. in the Adult Learning Center Building.
5. Board Information - Following discussion, the next Budget Advisory meeting date was changed to Tuesday, April 5, 2016. It will begin at 6:00 p.m. in the cafeteria of the Jr.-Sr. High School.
6. Board Information - Term expiration for members of the General Brown Central School District Board of Education are as listed below. Petitions are available, and will be accepted in the Office of the District Clerk until 5:00 p.m. April 18, 2016.
 - 2016 - Sandra Young Klindt
 - 2016 - Brien Spooner
 - 2017 - Cathy Pitkin
 - 2017 - Michael Ward
 - 2018 - Jeffrey West
 - 2018 - Daniel Dupee II
 - 2018 - Jamie Lee
7. Board Information / Discussion - 2nd Quarter Marking Period Data for review
8. Board Information / Discussion - Review of the District’s options for the sale of vacant Dexter lot - Following discussion, there was consensus to table the sale of the lot until such time as the sale of the property would be in the best financial interest of the District.
9. Board Action - Approval is requested for the GBCSD Academic and 10-Month Calendars for 2016-2017. Motion for approval by Sandra Klindt, seconded by Jamie Lee, with motion approved 7-0.
10. Board Action - Acceptance of donation: **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to accept a donation of \$2,188.50 from the Massey Furniture Barn’s *Buck\$ for Books Program*. The funds are to be used in support of our elementary libraries. Motion for approval by Daniel Dupee, seconded by Brien Spooner, with motion approved 7-0.
11. Board Action - Approval of Madison-Oneida BOCES Services Request Form and Contract 2016-2017: **BE IT RESOLVED** that the General Brown Central School District Board of Education approves participation for the 2016-2017 school year in the programs / services marked positively on the 2016-2017 Madison Oneida BOCES Services Commitment Form / Contract. Motion for approval by Sandra Klindt, seconded by Michael Ward, with motion approved 7-0.
12. Board Action - Approval of Biennial Review: **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve the Biennial Review of the *Plan for Commissioner’s Regulations Part 100.11 School Based Planning and Shared Decision Making*. Motion for approval by Daniel Dupee, seconded by Sandra Klindt, with motion approved 7-0.

13. Board Action - Approval of Committee on Special Education Reports
 Motion for approval by Brien Spooner, seconded by Sandra Klindt, with motion approved 7-0.

ADMINISTRATIVE MONTHLY REPORTS - For information only

- 14. Operations Report
- 15. Brownville-Glen Park and Dexter Principal Report
- 16. Jr.-Sr. High School Principal Report
- 17. Athletic Director / Discipline Report
- 18. Curriculum Coordinator Report
- 19. Director of Student Services Report
- 20. School Business Official Report
- 21. Superintendent Report

CORRESPONDENCE AND COMMUNICATIONS - For information only

- 22. Correspondence Log

RECOMMENDATIONS AND ACTION

23. Board Action - Administrative Labor Union
BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education does hereby elect to recognize the formation of the **General Brown Administrators' Association, ("GBAA")**, and recognizes that it is the exclusive bargaining entity for its' members employed as listed:
- Junior/Senior High School Principal
 - Brownville Glen Park Elementary School Principal
 - Dexter Elementary School Principal
 - District Administrator in Charge of Athletics and Discipline
 - Director of Student Services
- Motion for approval by Michael Ward, seconded by Sandra Klindt, with motion approved 7-0.

24. Board Action - Personnel Changes as listed:
A motion for approval of the following PERSONNEL CHANGES, with effective hire dates, as listed below:
 Motion for approval of RECOMMENDATIONS & ACTION is made by Jamie Lee, and seconded by Daniel Dupee.
 Motion is approved 7-0.

(A) Retirements: None at this time

(B) Resignations as listed:

Name	Position	Effective Resignation Date
Debra Powell	5-Hour Bus Driver	3/4/2016
Justin M. Corbet	4.5-Hour Bus Driver	3/7/2016

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Hire Date
CORRECTION Casey J. Raines	Teacher Assistant appointed as of 9/1/2015 (unchanged)	\$13,836 annual salary Step 1 (unchanged)	4-Year Probationary Tenure Track appointment to commence 3/1/2016	9/1/2015 (unchanged)
Lauren A. Going	Substitute Bus Driver	\$14.06 per hour	N/A	3/7/2016
Nickolas T. Frears	Substitute Teacher	\$75 per day non-certified	N/A	3/8/2016
Wendy J. Johnson	Substitute Teacher	\$75 per day non-certified	N/A	3/8/2016
Justin M. Corbett	5-Hour Bus Driver	\$12,651 annual salary Step 1	N/A	3/8/2016
Tina M. Phelan	Substitute Food Service Helper	\$8.75 per hour	N/A	3/8/2016

(D) PAID Coaching Appointments as listed:

Name	2015-2016 Sport	Coaching Certification Level	Effective Hire Date
Michael D. Shedd	Boys JV Baseball	Temporary Coaching License	3/8/2016
Jared W. Flath	Boys Modified Lacrosse	Temporary Coaching License	3/8/2016
Erin R. Smith	Girls Modified Lacrosse	Teacher-Coach appt. pending completion of Child Abuse and DASA Training prior to 3/21/16	3/21/2016

(E) **UNPAID** Coaching Appointments as listed:

Name	2015-2016 Sport	Coaching Certification Level	Effective Hire Date
Matthew M. Milkowich	Girls Modified Lacrosse	Temporary Coaching License	3/8/2016
Zachary R. VanBrocklin	Boys Modified Lacrosse	Temporary Coaching License	3/8/2016

Coaches possess the following [As mandated by NYSED]:

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *
- Temporary Coaching License and/or 2nd-4th Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

25. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINALCLEARANCE from SED:

- **Nickolas T. Frears** - Substitute Teacher
- **Wendy J. Johnson** - Substitute Teacher
- **Tina M. Phelan** - Substitute Food Service Helper
- **Jared W. Flath** - Coach
- **Matthew M. Milkowich** - Coach
- **Michael D. Shedd** - Coach
- **Zachary R. VanBrocklin** - Coach

Motion for approval by Sandra Klindt, seconded by Michael Ward, with motion approved 7-0.

26. Board Discussion - 2016-2017 Spending Plan

27. Board Discussion - Question from Board Member: Have our opt-out procedures changed, and have there been any complaints recently? Administrators shared that information regarding test-taking procedures and/or changes will be sent home to parents shortly. Principals have not experienced any issues at this time.

28. Board Discussion - Question from Board Member regarding the outcome of previous discussions regarding a particular sports procedure. Following discussion at a previous meeting, there was consensus that the procedures be left unchanged, and determinations will be made by the Athletic Director and coaches on a case by case basis.

ITEMS FOR NEXT MEETING Monday, April 11, 2016 - 5:15 p.m. - General Brown Room

29. _____

MOTION FOR ADJOURNMENT

30. **There being no further business or discussion**, a motion is requested adjourn the regular meeting.

Motion for approval by Michael Ward, seconded by Brien Spooner, with motion approved 7-0. Time adjourned: 6:28 p.m.

Respectfully submitted:

Debra L. Bennett - District Clerk

*Supporting documents may be found in supplemental file dated March 7, 2016